

Minutes of the Bayfield High School Board Meeting
held at Bayfield High School on Tuesday 25th November 2025 at 6:30pm

Present

Steph Woodley, Mark Jones, Phil Wheeler, Andrew Barton, Reagan Miller, Tina Moir

In Attendance

Greer Poll, Anna King

Apologies

Michelle Budge, Teresa Fogarty, Nik Devlin

Open with Karakia by board members

Conflict of Interest

Nil

Minutes from the previous Board meeting

Minutes from the previous meeting held on Tuesday 14^h September 2025 amendments done.

“That the amended minutes of the previous meeting on 14th September 2025 be accepted as a true and accurate record”
Steph Woodley/Andrew Barton/carried

Matters Arising

- Whanau roopu – to be asked for a new name for newcomers’ club.

Inward Correspondence

- 11 November 2025 – Membership matters email – Steph to complete the online petition with agreement of the board.
- 13 November 2025 – Donna Smith – Concerned parent, in relation to the Government’s directive to remove expectations for school boards to uphold Te Tiriti o Waitangi.
- 18 November 2025 – Hon Erica Stanford – Update on recent and upcoming legislative changes.
- 25 November 2025 – Privacy Commissioner’s Office (Laura Rodrigez). Email regarding reported breach of privacy commission. The parents/students concerned were notified. Processes have been put in place, so this does not happen in the future. All concerned were happy with the outcome. This incident is not likely to cause harm to any of the parties concerned.

Outward Correspondence

- 18 November 2025 – Bayfield High School – Ongoing commitment to Te Tiriti o Waitangi.
- Thank you to Tina and Mark for putting together the letter to the community. It was heartening to see the responses of feedback received; people were overwhelmingly in support. An open letter to the Minister will be sent, using the letter to the community as a base, making the Minister the subject. Mention the feedback that we have received.

Action: Mark to write to the Minister, using the letter sent to the school community as a template.

Resolutions – By Email

- 24 September 2025 – Bayfield High School Board resolves to apply to The Lion Foundation for a grant of \$8,500 (excl GST), being a contribution towards two portable hockey goals with nets.

Curriculum Development

Principal's Report and ensuing discussion.

- Taken as read
- MNA – Managing National Assessment – No action required. It is anticipated that the next MNA review will be conducted within three to five years. Accept the draft with NZQA.
- Draft Curriculum – 2027
 - Maths and English are now into their third iteration, with significant changes being made to the curriculum. These changes will create a lot more work for teachers, and will have an impact on our operations (e.g., staffing) if adopted.
 - The original paper from the Minister shows some sectors of the student population will be disadvantaged, this now magnifies the inequities.
 - Changes to the curriculum include reducing subjects not considered “core”. If adopted the school would have to consider its staffing profile, given we would not have enough English and maths teachers, and too many teachers in other areas such as art, PE, and technology.
 - Te reo Māori has been grouped with languages, which would be optional.
 - Of the secondary principals surveyed around these changes, approximately 20% were in favour, the rest were not.
 - Staff feel under constant pressure because of the constant change.
 - As per the Employment Law it is not possible to downsize jobs (unless people agree), with the possibility that redundancies may be required.
- Draft calendar – Schools have to be open for 190 days per year. There will be four half Ministry of Education (MoE) provided teacher only days. Bayfield has opted to take two half days together x 2, to equate to two full days.
- CAA results – value of the stats reported is debatable as there is no longitudinal national measure available. Our results are favourable compared to those nationally, but the caveats of this system were discussed.
- BASE9 – Results are pleasing. Yr10 English– data demonstrate that Bayfield is providing for all student needs in the classroom. Yr10 Maths – some progress with students at the lower and higher ends. Across the board, there has been a significant reduction in maths outcomes (2024/2025); these students were year 7/8 during Covid. Yr10 Science and Social Sciences – good progress. BASE9 provides a robust model for each cohort which can be broken down to focus on the progress of individual students.

International Student Programme

- Budgeted on 23-24 FTE, actual. just under 29 FTE this year.
- International overview – see attached. Thanks to Liz Gold for her report.
- There have been a few more homestay movements this year, with a few issues related to compatibility.

Staffing

- Staffing – industrial action continues.
- Interviewing for a Chinese teacher currently.

Strategic Plan

- Data from community engagement. Collated in one spreadsheet, with most of the responses coming via the online survey.
- Good ideas around vision and values. Could consider imagery and naming of blocks for 2027.

- There is less pressure for a strategic plan as the MoE have changed the timeline (2027 as opposed to 2026). Now is a good time to revise as we are coming to the end of our current strategic plan which was developed three years ago.
- Aim for next meeting: Synthesise the information into key factors to focus on, and map to what we have in our current plan (could use AI to assist with this).
Action: Mark to refine the responses from the data collected, and provide this to the Board, before Christmas.

Property

- Tennis court resurfacing starts on Thursday. Discussion around possibility of having an opening ceremony, as a community event, with food trucks etc
- One off MoE funding (up to \$50,000 to be used within the next few months) – this will allow some of the carpark to be repaired.
- The School has gone out to market for cleaning/painting contracts, solutions to be in place for early 2026.
- Hall floor has been resurfaced, further work needed for uneven finishing.
- The roof alongside of the hall that was damaged in high winds has been repaired and tested for asbestos, which was positive. Everything has been encapsulated for the moment, so these areas are safe to use in the meantime. Will have to be removed sooner rather than later, hopefully during the school holidays. Cost should be met by the MoE.

Action: Mark to scope out potential plans for opening of new multipurpose courts

Finance Report

- The year will finish with approximately \$200K surplus.
- Steph thanked Mark and David for preparing the draft budget.
- Draft budget for 2026 was reviewed and discussed. Approval for this budget enables Mark to spend up to 50% of the budget for 2026 prior to its adoption **in April.**

***“That the board accept the draft budget for 2026 be approved”
Steph Woodley/Andrew Barton/carried***

Māori Strategic Plan

- It was acknowledged that Damian is doing a good job, and needs to be supported.
- Whānau roopu – the concerns discussed at the last hui are the same as the schools’ concerns.
- Tina noted that Bayfield High School is talked about favourably in the wider Māori community. Kapa haka is on the rise, and the effort has been noticed. This helps strengthen our connections.
- It has been noticed by MoE and community when taking other students who may have been excluded from other schools, often Māori male students.
- Our students are being seen for the leaders we are growing. That is success for Māori.
- It is really positive that Bayfield High School is hosting Ki o Rahi.
- A lot of hard work has been put in over the last few years, and this is paying dividends.

Student Representative Report

- Progress on the counsellor’s office sound proofing? Students feel it is not safe to talk in there as conversations can be overheard. The Board acknowledge that this requires attention.
- Proposed changes to Te Tiriti o Waitangi. Some students were asking about what would happen if it went through.

Health & Safety

- Minutes attached.
- Earthquake drill has been had.

Arts Council

Nil.

London House

Nil.

Whānau Roopu

- Whakatauki – words going up before Christmas

Student Discipline and Staffing Matters

To maintain confidentiality while the Board discussed matters concerning a student discipline matter and staffing matters, Steph Woodley put a motion to move the Board into committee at 8.25pm.

“That the Public be excluded under Section 48 of the Local Government Official Information and Meetings Act 1987 in order to consider a confidential matter.”

Steph Woodley/Phil Wheeler /carried

Out of Committee: 8.56pm

Thank you to the Board for their work and thanks to Mark for his leadership during the year.

Closed with Karakia

Meeting closed at: 9pm

Next meeting:

Action Points	Who	When
Letter to Minister – Te Tiriti o Waitangi	Mark	Next meeting
Community consultation summary	Mark	Next meeting
Scoping for community event to open the multipurpose courts	Mark	Early next year