

**Minutes of the Bayfield High School Board Meeting**  
**held at Bayfield High School on Tuesday 30<sup>th</sup> January 2024 at 6:30pm**

**Present**

Steph Woodley, Andrew Lee (Student Rep), Phil Wheeler, Jess Melrose, Mark Jones, Jane Chrystal, Andrew Barton, Andrew Stoddart

**In Attendance**

Greer Poll, Mike Beagley, Bevan Townsend, Anna King, Leeana Duncan, Nic Welch

Open with Karakia by Board members

To allow for the election of a presiding member, Mark Jones put forward a motion to give Greer Poll speaking rights.

***“That Greer Poll be given speaking rights to facilitate the election of the Board Chairperson”***  
***Mark Jones***

Greer Poll called for nominations for the Board Chairperson. Steph Woodley nominated by Jane Chrystal, seconded Phil Wheeler. All in favour. Carried

**Apologies**

- Nil

**Conflict of Interest**

- Nil

**Curriculum Development**

**Principal's Report and ensuing discussion.**

- Taken as read.
- Equity index is now used for reporting rather than the school's decile ranking.
- NCEA preliminary results are down nationally, Bayfield is lower at this point in the year. When all results are in (end of February) Bayfield will be at or above the equity level.
- Two areas of foci we have had over the recent years have been:
  1. Reducing the gap between male and female students by increasing the performance of males. We have been successful with achieving this goal and the grades of male students in Year 11 and 12 have risen in comparison to past years and to females. Note was made of the reduced NCEA pass rates for Year 11 girls, and discussion had about the impacts of Covid across the past 3 years which may be a possible contributing factor.
  2. Reducing the differential between our students who identify as Māori and the whole cohort. 2023 has seen the gains within this goal eroded. A large part of this is likely due to the passing of Whaea Sheralyn and the difficulties finding a replacement kaiako. Initial analysis of the Māori achievement has shown that students who are involved with/engaged in the whānau tutor group outperformed Māori students who were not involved in the group.
- Literacy and numeracy data are impacted by students that are part of TWW. This becomes more prevalent as we progress through year levels. The impact of the new approach from 2024 remains to be seen.
- Base9 – We use the Year 10 data to give an indication of progress over the Yr9-10 phase of education. It is an approach that compares students against the national cohort of Base9 participants (not all school's use Base9). The data are presented as a comparative measure against expected gain.

- Added value is evident across all subjects with the exception of maths. This will be a focus again for 2024, with more widespread implementation of the ALIM programme

#### NZCER Data – Year 9 & Year 10

- The survey indicated there is a slight move downwards in feeling unsafe at school. This may have been influenced by the lockdown which occurred 2 weeks prior to the survey. The survey will be done again at the end of T2.
- Two things noted were that a lot of pupils do not seem to like to engage in reading or exercise, which could be a focus going forward.

#### **Student Discipline and Staffing Matters**

To maintain confidentiality while the Board discussed matters concerning a student discipline matter and staffing matters, Steph Woodley put a motion to move the Board into committee at 7.15pm.

***“That the Public be excluded under Section 48 of the Local Government Official Information and Meetings Act 1987 in order to consider a confidential matter.”***  
**Steph Woodley/carried**

**Out of Committee: 7.55 pm**

#### **Strategic**

##### **Strategic Plan**

- Time was spent evaluating the outcomes of the 2023 objectives with discussion around objectives for 2024 and beyond
- Maths will remain a focus from an academic perspective; a suggestion to consider objectives relating to both the Base9 data and senior achievement (potentially e-AsTTle)
- Continue with the goal to reduce the differential between the Māori cohort and the whole school cohort at Level 1 to < 10%
- Include an objective around starting plans for a wharenui on school grounds
- Plan for a whole school event of some sort, to tie in with curriculum and fundraising goals (such as the wharenui)
- Staff wellbeing to be incorporated – encourage communication and staff functions
- Property – consider employing someone to take care of the gardens
- Mark has produced a shortened strategic plan so to better communicate our goals with our whānau and community – everyone supportive of this approach

**Closed with Karakia**

**Meeting closed at: 9.30pm**

**Next Meeting: Tuesday 20 February, 2024**